



KRUPANIDHI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to RGUHS, Bengaluru)
Accredited with Grade 'A' by NAAC, Bengaluru | ISO 9001 - 2015 Certified
12/1, CHIKKA BELLANDUR, CARMELARAM POST, VARTHUR HOBLI, BANGALORE - 560 035



**3.2.1 Institution has created an ecosystem for innovations and has initiatives
for creation and transfer of knowledge**

Minutes of Institution Innovation Cell



Ref No: KCP/Jan/2022

Date: 28/01/2022

M PHARM, DEPARTMENT OF QUALITY ASSURANCE

MINUTES OF MEETING

Meeting No: 01
Venue: Virtual Platform [Zoom Meeting]

Date: 28/01/2022
Time: 6.30pm – 7:30pm

NAME OF ATTENDEES:

1. Dr. Kavitha A N
2. Dr. Ravi Kumar Reddy
3. Mrs. Sangeetha
4. Ms. Manushree V

The meeting was convened by Dr. Kavitha AN, Vice Principal, KCP and the following agenda was discussed.

AGENDA: Department updates

DISCUSSION:

1. Initiation of Journal Club session in the Department as per the Calendar of Events.
2. Orientation on Journal Club.
3. Strict monitoring of students attendance.
4. Organizing webinars as per Principal Sir Instructions.
5. Inclusion of webinar dates in the Calendar of Events
6. Design of Practice School modules.
7. Discussion on the topics related to Practice School.



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KRUPANIDHI COLLEGE OF PHARMACY
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Ref No: KCP/Nov/2021

Date: 30/11/2021

M PHARM, DEPARTMENT OF QUALITY ASSURANCE

MINUTES OF MEETING

Meeting No: 01
Venue: Vice Principal Cabin

Date: 30/11/2021
Time: 1.30pm to 1.45pm

NAME OF ATTENDEES:

1. **Dr. Kavitha A.N** –HOD of Quality assurance department *Kavitha*
2. **Dr.Ravi kumar** – Professor, Member of Quality assurance department
3. **Mrs Sangeetha A.G** -Asst. Professor, Quality assurance department *Sangeetha*
4. **Manu Shree V**- Asst. Professor, Quality assurance department *Manu*

The meeting was convened by Dr. Kavitha AN, Vice Principal, KCP and the following agenda was discussed.

AGENDA: Department updates

DISCUSSION:

1. Introduction of new QA department members.
2. Discussion of upcoming PMC, and update on a recently published publication in Journal Club.
3. Discussion on upcoming Workshop, conferences and Seminars.
4. Maintaining Departmental file that includes :
 - a) Certificates [students and staff certificates]
 - b) Course Plan or Lesson Plan
 - c) M. Pharm IA marks
 - d) University / Sessional Question papers
 - e) Indent , Maintenance of Equipment's, Log book in QA lab



Kavitha
9/11/22
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KRUPANIDHI COLLEGE OF PHARMACY, BANGALORE

Department of Quality Assurance

Minutes of Meeting

Date: 28/07/2021

MINUTES OF MEETING

Venue: HOD cabin, Ground floor

Time: 12:00 PM

The Department meeting was held on 28/07/2021 at 12:00 PM in the ground floor HOD cabin and the meeting was convened by Mrs. Kavitha AN.

Agenda:

Academic year 20-21 syllabus allotment and project monitoring.

Discussion:

- Course plan and lesson plan -ISO updation
- The subject distribution I SEM
- M. Pharm projects status
- Project protocol discussion
- Journal Club
- PMC -Students should present project status before submitting the thesis
- Lab Chemicals and instruments log book maintenance.

Members Attended

Mrs. Kavitha AN
Mrs. Sangeetha G
Ms. Manushree V




Head, Dept of Quality Assurance

Principal




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Department of Quality Assurance

Minutes of Meeting

Date: 3/01/2020

MINUTES OF MEETING

Platform: HoD cabin, Dept of QA

Time: 11:00 AM

The Department meeting was held on 3/01/2020 at 11:00 AM and the meeting was convened by Prof. Chandramouli.

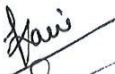
Agenda:


Department updates -Distribution of subject

Discussion:


- Distribution of subjects for the even semester
- Strict monitoring of students' attendance
- Pharmadisha organized by RGUHS- students participation
- Follow the journal club presentaion

Members Attended

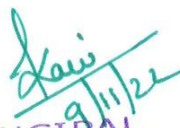
Mrs. Kavitha AN 

Mrs. Sangeetha G 


Head, Dept of Quality Assurance


Principal




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Department of Quality Assurance

Minutes of Meeting

Date: 20/03/2020

MINUTES OF MEETING

Platform: Google Meet

Time: 3:00 PM

The Department meeting was held on 20/03/2020 at 3:00 PM through Google meet and the meeting was convened by Prof. Chandramouli.

Agenda:

Conduct Online classes

Discussion:

- Online classes to be taken to complete the syllabus
- Conduct of sessional exam through online mode
- ISO file updation

Members Attended

Mrs. Kavitha AN *Kavitha*

Mrs. Sangeetha G *Sangeetha*

Kavitha
Head, Dept of Quality Assurance

Principal



Kavitha
9/11/22
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Department of Quality Assurance

MINUTES OF MEETING

Date: 1/07/2019

MINUTES OF MEETING

Platform: HoD cabin, Dept of QA

Time: 1:00 PM

The Department meeting was held on 1/07/2019 at 1:00 PM and the meeting was discussed by Prof. Chandramouli and Ms. Kavitha AN.

Agenda:

Subject distribution for the academic year I SEM

Discussion:

- Preparation of course and lesson plan
- Required Chemicals list for the Project students
- To update the ISO folders
- To conduct journal club PMC activities as per the CoE


Head, Dept of Quality Assurance


Principal




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Department of Quality Assurance

Minutes of Meeting

Date: 27/07/2018

MINUTES OF MEETING

Platform: HoD cabin, Dept of QA

Time: 3:00 PM

The Department meeting was held on 27/07/2018 at 3:00 PM and the meeting was discussed by Prof. Chandramouli and Ms. Kavitha AN.

Agenda:

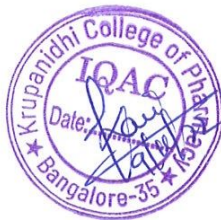
Subject distribution for the academic year I SEM

Discussion:

- Preparation of lab manual
- Compilation of notes for the department subjects
- Maintenance of lab log books
- Lab chemicals/ Glassware stock register maintenance
- To update the ISO folders
- Preparation of course and lesson plan

Head, Dept of Quality Assurance

Principal



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